

The Village Board of the Village of Sylvan Beach held their Regular Meeting on Monday, February 2, 2026 at 10:00 am. The meeting was attended with board members present and the public was provided with a link to attend via zoom videoconference.

Mayor Richard Sullivan presided over the meeting with the following in attendance:

ROLL CALL:

Mayor Richard Sullivan	Present
Trustee Mark Daily	Present
Trustee Mark Ferriter	Present
Trustee Sue Mackay	Present
Trustee Thaddeus Lawrence	Present

The Special Meeting was called to order with the “Pledge of Allegiance”.

OTHERS IN ATTENDANCE:

Michael Sayles, Village Administrator – via Zoom	Beth Scholl, Village Clerk Treasurer
Pat Goodenow, SVBRA	Lisa Bellinger, NOCCOG
Doug Cleveland, QCN	

APPROVAL OF MINUTES:

Motion made by Trustee Mackay and seconded by Trustee Lawrence to approve the minutes of the regular meeting held January 5, 2026, and the minutes of the Special Meeting held January 20, 2026 as reported by the Village Clerk Treasurer.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

APPROVAL & AUDIT OF BILLS:

General Fund	\$ 23,889.98
Park Fund	\$ 0.00
Resort District	\$ 369.51
Water District	\$ 0.00
EOLWPAP	\$ 16,419.79
EOL Facilities Project	\$ 315,614.66
DPW Construction Project	\$ 0.00
Welcome Center Project	\$ 0.00
SBSD	\$ 11.99
Total	\$ 356,305.93

Motion was made by Trustee Ferriter and seconded by Trustee Daily to approve payment of all bills from January 21, 2026 through February 3, 2026 in the amount of **\$356,305.93** as presented and reviewed by the Village Board of Trustees.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

REPORTS:

Village Clerk Treasurer

Michael Sayles, Village Administrator

- Michael reported there was an EOLWPAP Construction meeting held on 1/29/26. He informed the board that the project is still on budget and still on schedule. They are looking at a soft start-up in May 2026. They plan to switch over by January of 2027 and will begin to decommission the old equipment. They expect this to take approximately 3-5 months. During this time, they will complete back filling and landscaping.
- Michael reported that he is working on the budget figures for this upcoming fiscal year. He will be focusing on priorities, quotes and holding true to establish a solid fund balance. This will be ready for the workshop on Grievance Day.

Mark Daily – Codes Enforcement Officer

- Indicated that due to the cold weather, site visits are zero and office time has increased.
- Mark continues to review and restructure the building permit applications.
- Mark has been working on transient lodging, comparing listings to information in the property maintenance files, searching for any discrepancies.
- Mark has spoken with Phil, the assessor at the Town of Vienna regarding creating a property class for transient lodging. This will be discussed with Oneida County.

Pat Goodenow – SVBRA

- Pat is looking for approval of vendors sent by Brittany for the vendor shows scheduled this summer.
- Pat also indicated he is in support of the new music we are attempting to schedule for the summer and will meet to discuss with the Mayor and Clerk 1/30/2025.

Lisa Bellinger – NOCCOG

- Lisa updated the board with February announcements and training opportunities.

COMMUNICATIONS:

PUBLIC:

ANNOUNCEMENTS:

RESOLUTIONS:

OLD BUSINESS:

NEW BUSINESS:

- **Appointment of Election Inspectors for the March 18, 2026 Village Elections.**
 - Election Inspector Chairperson – Mary Cooper
 - Election Inspector – Jeanne Harmon – Lives Outside of Village, but in Oneida County

Motion was made by Trustee Ferriter and seconded by Trustee Mackay to accept the appointments of Mayor Sullivan for Election Inspector Chairperson Mary Cooper and Election Inspector Jeanne Harmon for the March 18, 2026 Village Election.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- **Approval of Vendors for: Independence Day, Pirates Weekend, Canal Fest & Vettes at the Beach Vendor Shows.**

Motion was made by Trustee Daily and seconded by Trustee Lawrence to approve the vendors submitted for the Independence Day, Pirates Weekend, Canal Fest & Vettes at the Beach Vendor Shows.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

EXECUTIVE SESSION:

Motion was made by Trustee Daily and seconded by Trustee Lawrence enter into executive session to discuss potential litigation.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Motion was made by Trustee Lawrence and seconded by Trustee Mackay enter back into the regular meeting from executive session.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

***No decisions were made during the executive session.**

ADJOURNMENT:

Motion was made by Trustee Mackay and seconded by Trustee Ferriter to adjourn the Village Board meeting at 7:45pm.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Respectfully submitted,

Beth Scholl
Village Clerk Treasurer
DRAFT