Village of Sylvan Beach
Village Board Regular Meeting June 15, 2026

The Village Board of the Village of Sylvan Beach held their Regular Meeting on Monday, June 15, 2026 at 5:30pm. The meeting was attended with board members present and the public was provided with a link to attend via zoom videoconference on the village website.

Mayor Richard Sullivan presided over the meeting with the following in attendance:

ROLL CALL:

Mayor Richard Sullivan	Present
Trustee Mark Daily	Present
Trustee Mark Ferriter	Present
Trustee Sue Mackay	Present
Trustee Thaddeus Lawrence	Present

OTHERS IN ATTENDANCE:

Michael Sayles, Village Administrator
Pat Goodenow, SVBRA
Beth Scholl, Village Clerk Treasurer
Norman Leach, Oneida County Legislator
Karen Daily, 400 20th Ave

APPROVAL OF MINUTES:

- Motion made by Trustee Mackay and seconded by Trustee Lawrence to approve the minutes of the Regular Village Board Meeting held June 1, 2026 as reported by the Village Clerk Treasurer.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

APPROVAL & AUDIT OF BILLS:

General Fund	**$ 54,824.50**
Park Fund	**$ 688.60**
Resort District	**$ 44,276.19**
Sylvan Beach Water District	**$ 4,823.86**
Water District	**$ 14,662.46**
EOLWPAP	**$ 198,484.44**
EOL Facilities Project	**$ 182,339.37**
Welcome Center	**$ 0.00**
DPW Construction	**$ 0.00**
SBSD	**$ 0.00**
Total	**$ 500,099.42**

Motion was made by Trustee Daily and seconded by Trustee Ferriter to approve payment of all bills from June 2, 2026 through June 16, 2026 in the amount of **$500,099.42** as presented and reviewed by the Village Board of Trustees.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

REPORTS :

Michael Sayles, Village Administrator

- Michael informed the board that the start-up of the processes at the Wastewater Treatment Plant have begun and it is going very well. The lab numbers are exceeding expectations with strong numbers.
- Michael advised the board that there is a new fence being installed on the south side of the Treatment Plant property line. The fence will be chain link with wiring at the top. The neighboring property owner has been encroaching on the Village property. The fencing will be paid out of the operating budget of East Oneida Lake WWTP. Dodson Engineering is coordinating the installation.
- Michael provided the Village Board with a quote from Ber-National to repair two pay stations on Main St. The quote total is $6,485.00 and includes parts and installation. Michael is asking for approval. Quote to follow.

Motion was made by Trustee Ferriter and seconded by Trustee Daily to approve the quote from Ber-National in the amount of $6,485.00 to repair the two pay stations on Main St.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- Michael reported that the last of the known “Senior Skip Days” is this Friday, June 19, 2026 and there will be additional security staff along with a greater presence from the NYS Police.
- Trustee Ferriter took a moment to commend Michael, Mayor Sullivan and the Beach Security managed by William Stone for an outstanding job over the “Senior Skip Days”, along with the Oneida County Sheriff’s office and NYS Police.
- Michael reported that the City of Sherrill assisted the Village with the installation of some shrouds on some of the light poles. There was no fee for their assistance.
- Michael reported that there will be a contractor’s meeting with Dodson Engineering on Thursday, June 25, 2026 at 1:30pm
- Mayor Sullivan asked to schedule a meeting with Pat Goodenow and Michael regarding “The Swing Docs” concert to be held on Sunday, August 9, 2026 from 2:00-4:00pm and to discuss the

fundraising plan for Golisano's Children's Hospital. All agreed to a meeting Monday, June 22, 2026 at 10:00am.

Norman Leach, Oneida County Legislator

- Norm reported that Oneida County continues to recognize local athletic high school teams and their success with winning their divisions.
- Norm informed there will be a presentation regarding the proposed Harriet Tubman Bi-way.
- Oneida County has approved a template agreement for local municipalities plowing county roadways at $7,100/mile.
- Oneida County has approved the sale of 300 acres at the Griffis Park location in Rome, as well as 140 acres of a county owned golf course to Chobani.
- Oneida County has approved an agreement with school resource officers.
- Tony Picente has accepted the resignation of the Public Works Coordinator along with the retirement of several other members of his staff.
- Picente has appointed Paul Rayhill as the new director of Unmanned Aircraft Systems Operations and John Jones as the new director of Veterans Services.
- Mayor Sullivan asked Norm if the county has made any decisions on revenue sharing and short-term rentals. Norm replied there has not been any caucus regarding short-term rentals.

Pat Goodenow, Sylvan-Verona Beach Resort Association

- Pat thanked Trustee Lawrence for his assistance in the return of the "Seneca Chief" vessel along with the Village Boad and the Village Administrator.
- Mayor Sullivan asked Pat about the vendors for the Oneida Lake Chicken Wing Run event. Pat indicated the vendors would be specialty vendors for boaters and not most likely will not be too many. He did suggest the possibility of a vendor selling fall items such as pumpkins and possibly a wine tasting vendor. The mayor would like to meet and discuss this topic soon.

Mark Daily & James Rolf, Codes Enforcement Officers

- Mark provided the board with the campground inspection letters written by Jim Rolf, Codes Enforcement Officer.
- Mark reported the Codes Department has been busy with issuing permits, conducting site visits and issuing property maintenance violations.
- Mark informed the board that the "Google Earth/Maps Car" has been seen driving around the Village. He indicated these images are very helpful to the codes department with property identifications and changes.

PUBLIC:

- **Karen Daily – 400 20th Ave. –** Karen Daily approached the Village Board as a renter of ten (10) years who is considering purchasing the property. She has an issue with the Village developing Division St. which is a paper road that abuts the property where she rents/resides. She stated that she has been mowing and taking care of the Village property like it is hers, and believes the Village does not have legal ownership of the property, which to her understanding, after six years of her mowing the property

it should be hers. Mayor Sullivan responded to Ms. Daily that many residents encroach on Village roadways and Village right of ways and paper roads. Mayor Sullivan informed Ms. Daily that the Village must and will protect all Village assets, which includes paper roads. Village Administrator Michael Sayles added that no resident can take municipal property by adverse possession and no one from the Village asked for anyone to mow or maintain anything. Additionally, the Village will be obtaining a survey of Division St. and will enforce the removal of any items on Village property. Ms. Daily stated she will be contacting a lawyer. Mayor Sullivan advised her to do so.

NEW BUSINESS:

- **Approval of additional vendors for all the vendor shows**

Motion is made by Trustee Lawrence and seconded by Trustee Daily to approve the additional vendors submitted for all the Vendor Shows.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- **Eddie's Restaurant Parking – Mayor Sullivan –** Mayor Sullivan addressed the Village Board regarding a conversation brought to him while trying to enjoy a hot meal at Eddie's Restaurant. The individual approached the mayor regarding paid parking, no signs indicating paid parking and the location of the pay stations. The mayor would like the board and the Village Administrator to consider looking at the parking situation surrounding Eddie's on Main St. Michael Sayles, Village Administrator will look into the location of the pay stations and pay to park signs on Main St. Trustee Lawrence suggested having a "Village of Sylvan Beach Paid Parking" statement on the restaurant menus in the Village. Mayor Sullivan indicated he had a previous discussion with Eddie Stewart and asked him to put signs in his restaurant window stating you must pay to park, and he did.

- **Trustee Lawrence – Dodson Engineering – Presentation to Village Board –** Trustee Lawrence addressed the Village Administrator regarding his said multiple requests for Dodson Engineering to come and give a summary of the EOLWPAP Project. The Village Administrator indicated he was not aware of any request and there was already a plan for the Village Board to tour the facility once the major construction was completed and equipment was removed and grading was completed. Trustee Lawrence was adamant that he needed a message to carry forward to residents who ask him what is going on up at the Treatment Plant. Administrator Sayles adamantly stated he never had a request prior for a summary however he was happy to forward a summary for the board. Trustee Daily suggested that if residents want to know what is happening, they should be directed to the minutes on the village website as Michael gives a project update at each meeting which is part of the minutes.

- **EOL Upgrade/Priority (2) Improvements – Amendment to Owner-Engineer – Amendment No. 2 – Increase in the engineering budget by $275,000.00 – Redistribution of money toward engineering – Jack Dodson, Engineer – Approval of Amendment**

Motion was made by Trustee Ferriter and seconded by Trustee Daily to approve the Amendment No. 2 – Owner – Engineer – to increase the engineering budget by $275,000.00.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

EXECUTIVE SESSION:

- Motion was made by Trustee Daily and seconded by Trustee Lawrence to move into an executive session to discuss personnel matters.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- Motion was made by Trustee Lawrence and seconded by Trustee Mackay to leave the executive session and reenter the regular meeting.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- **Seneca Chief – Sponsorship of Return Visit Lunch – Village to sponsor lunch, Rick Stewert to sponsor lodging and the Sylvan Verona Beach Resort Association to sponsor the cleaning fees for lodging.**

Motion is made by Trustee Mackay and seconded by Trustee Daily to approve the return visit lunch sponsorship of the Seneca Chief.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Adjournment:

Motion is made by Trustee Lawrence and seconded by Trustee Ferriter to adjourn the Village Board Meeting at 7:26 pm.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Respectfully submitted,

Beth Scholl
Village Clerk Treasurer