

The Village Board of the Village of Sylvan Beach held their Regular Board meeting on Monday, October 6, 2025 at 6:30 pm. The meeting was attended with board members present and the public was provided with a link to attend via zoom videoconference.

Mayor Richard Sullivan presided over the meeting with the following in attendance:

ROLL CALL:

Mayor Richard Sullivan	Present
Trustee Mark Daily	Present
Trustee Mark Ferriter	Present
Trustee Sue Mackay	Present
Trustee Thaddeus Lawrence	Present

Village Board Meeting was called to order with the “Pledge of Allegiance”.

OTHERS IN ATTENDANCE:

-Michael Sayles, Village Administrator	-John Healt, NOCCOG
-Pat Goodenow, SVBRA	-Doug Cleveland, QCN
-David Carello, via Zoom	
-Beth Scholl, Village Clerk Treasurer	

APPROVAL OF MINUTES:

Motion made by Trustee Daily and seconded by Trustee Ferriter to approve the minutes of the regular meeting of September 15, 2025 as reported by the Village Clerk Treasurer.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

APPROVAL & AUDIT OF BILLS:

General Fund	\$ 33,772.21
Park Fund	\$ 8,317.95
Resort District	\$ 12,786.22
Water District	\$ 0.00
EOLWPAP	\$ 22,870.21
EOL Facilities Project	\$ 0.00
DPW Project	\$ 0.00
Welcome Center Project	\$ 3,150.00
SBSD	\$ 0.00
Total	\$ 80,896.59

Motion was made by Trustee Lawrence and seconded by Trustee Mackay to approve payment of all bills from September 16, 2025 through October 6, 2025 in the amount of **\$80,896.59** as presented and reviewed by the Village Board of Trustees.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

REPORTS:

Village Clerk Treasurer –

- All Reports were circulated and reviewed by the Village Board of Trustees during the audit of invoices.
- A Treasurer's Report will be provided on a monthly basis for the Village Board of Trustees review.

Michael Sayles, Village Administrator

- Michael reported the paving at the DPW and other areas of the village is now complete. We were very lucky to get on the schedule with the good weather as it is a small job for the paving company. Michael reminded the board that the Village will be using CHIPS money to pay for the paving.
- Michael reported that gutters have been replaced at the Trooper's Barracks. Repairs to the exterior have been completed by members of the DPW crew and the painting is almost complete. Landscaping around the building will be completed in the spring.
- Michael reported that the welcome signs at each end of the village have been decorated by the DPW crew and mums were planted by Debrucque's.
- Michael informed the board that the floor of the bandstand has been power washed and resealed. Going forward this will be done every other year to protect the floor and maintain the natural wood grain.
- The restrooms at the Welcome Center are closed for the season. Carello's restroom will be winterized and the water will be turned off. The Welcome Center does not need to be winterized as it is now heated.
- Michael reported that he has scheduled the tile install at the Welcome Center for the walls down the hallway approximately five feet high to the restrooms. Smith's flooring will be doing the install and the tile is on order.
- Michael is working with the Romano Auto Dealership in Fayetteville, NY on obtaining new leased trucks for the DPW and WWTP. We currently use "Merchants Fleet", and they have changed their lease stipulations, mainly moving to a 1-year lease. Michael is working with Romano to obtain a better deal as well as a 3–4-year lease. Our current lease ends at the end of November and hopes to have everything worked out in a couple weeks.

- Michael reported that SRC (New Air) has agreed to the terms of the new lease agreement which include a 5% increase per year. The village attorney is in the process of reviewing the agreement and the board has already approved Michael to sign the agreement once it is finalized.
- Trustee Lawrence, Trustee Ferriter and Mayor Sullivan all commented on the village progress with paving and landscaping and all agree that it looks fantastic.

John Healt – NOCCOG – Northern Oneida County Council of Governments

- Updated the board with announcements and upcoming trainings.
- Invited the board to the NOCCOG Annual Meeting at Woods Valley Ski Area on October 23, 2025.

Pat Goodenow – SVBRA – Sylvan Verona Beach Resort Association

- Reported that final preparations have been completed for the arrival of the “Seneca Chief” visit tomorrow, Oct. 7, 2025, at 3:30pm.
- Mayor Sullivan asked what was discussed regarding the dinner for the crew and Pat requested the Village sponsor the dinner.

Motion was made by Trustee Ferriter and seconded by Trustee Mackay to approve the Village’s sponsorship of dinner for the crew of the Seneca Chief, and dignitaries of up to 20 people at Eddie’s Restaurant.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- Pat inquired where the white pine tree will be planted as part of the ceremony for the Seneca Chief’s arrival. Michael indicated the tree will be planted just off of Spencer Ave on the side of the bridge behind the way finder sign that is currently located at the bend of the road.
- Mayor Sullivan informed Pat and the rest of the board that he recently attended the Harvest Festival in Sharon Springs and listened to the “Melody Makers” perform. They perform big band music with a Frank Sinatra flair. The mayor feels this band would be great entertainment to add to schedule next year and would like Pat to consider them for next year’s events. Pat suggested Canal Fest may be a great time.
- Pat also commented on what a great addition the Main Street playground has been, and that it is being used every day.

Trustee Daily – Codes Enforcement

- Mark gave a re-cap of his code enforcement activity over the last few weeks.
- Mark stated he has received several inquiries of remodel and new builds as people seem to be scrambling to get plans in before January 1, 2026, when the new requirement of electric heating goes into effect.

COMMUNICATIONS:

- **Sunset Grill – Donald VanDresar – Renewal of Liquor License** – The village has received notification from Donald VanDresar that he will be renewing his liquor license for the next two years.

PUBLIC:

Doug Cleveland – QCN – Queen Central News

- Informed the Village Board that he recently attended the Town of Vienna Board meeting and they had discussed short term rentals and the effect they are having in the town. Doug asked the board for feedback as to how Airbnb's and rentals have affected the tourist season and attendance to the events scheduled.

David Carello – via Zoom – Questions for the Village Board

- Commented the minutes from the Village Board meetings have not been updated on the website. The mayor replied that this will be an action item for completion.
- Inquired when the Welcome Center will be finished officially, and will be open to the public, not just the restrooms, and if there will be signage identifying what it is. Village Administrator, Michael Sayles replied that the Welcome Center will not be open to the public on a daily basis. It will be open for events primarily; however, the village will be working on a marketing plan for that which will determine how the village will furnish the Welcome Center. The village will be adding signage to the Welcome Center at some point as well.
- Asked if there was a plan for the parking lot and if the street that was once there will be put back. Village Administrator, Michael Sayles replied that there is no plan to reopen the street that was once there as the parking lot has been redesigned. The village will be looking into addressing the parking lot which will depend on CHIPS funding. There is a plan in place for next year to have some work done on the parking lot, just not exactly how much we will be able to complete.
- Stated there was a plan for some smaller bathrooms throughout the community; asked what the progress is with that and when will the village be able to get rid of the portable toilet rentals. Village Administrator Michael Sayles replied that the village most likely will never be able to eliminate the portable toilet rentals as the volume of visitors is just too high. The construction of at least 1 of the bathrooms will be under progress next season.

ANNOUNCEMENTS:

RESOLUTIONS:

- **Village of Sylvan Beach Court – JCAP Grant Application** – The Village Court is requesting authorization from the Village Board to apply for funding from the Justice Court Assistance Program during the upcoming grant cycle. One required component of the application is a resolution from the Village Board authorizing the Village Court to apply for this funding.

BE IT RESOLVED by Trustee Daily and seconded by Trustee Ferriter that the Village Board of the Village of Sylvan Beach authorizes the Village Court to apply for a JCAP grant of up to \$30,000.00 in the 2025-2026 grant cycle for the purchase of security cameras, security monitors, court office supplies, a new Village Court drop box and cost of installation of the drop box, carpeting and sound boards for the Village courtroom.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Motion was made by Trustee Daily and seconded by Trustee Lawrence to adjourn the Village Board meeting at 7:20pm.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Respectfully submitted by,

Beth Scholl
Village Clerk Treasurer