Village of Sylvan Beach
Village Board Regular Meeting October 5, 2026

The Village Board of the Village of Sylvan Beach held their Regular Meeting on Monday, October 5, 2026 at 5:30pm. The meeting was attended with board members present and the public was provided with a link to attend via zoom videoconference on the village website.

Mayor Richard Sullivan presided over the meeting with the following in attendance:

ROLL CALL:

Mayor Richard Sullivan	Present
Trustee Mark Daily	Present
Trustee Mark Ferriter	Present
Trustee Sue Mackay	Present
Trustee Thaddeus Lawrence	Present

OTHERS IN ATTENDANCE:

Michael Sayles, Village Administrator
Beth Scholl, Village Clerk Treasurer
John Healt, NOCCOG
Doug Cleveland, Queen Central News
Jim Rolf, Codes Enforcement Officer
Pat Goodenow, SVBRA
Anthony Camardo, Planning Board Member

APPROVAL OF MINUTES:

- Motion made by Trustee Daily and seconded by Trustee Lawrence to approve the minutes of the Regular Village Board Meeting held September 21, 2026 as reported by the Village Clerk Treasurer.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

APPROVAL & AUDIT OF BILLS:

General Fund	**$**	**16,798.47**
Park Fund	**$**	**547.43**
Resort District	**$**	**9,768.41**
Water District	**$**	**0.00**
Sylvan Beach Water District	**$**	**0.00**
EOLWPAP	**$**	**16,967.26**
EOL Facilities Project	**$**	**0.00**
Welcome Center	**$**	**0.00**
DPW Construction	**$**	**0.00**
SBSD	**$**	**5.00**
Total	**$**	**44,086.57**

- Motion was made by Trustee Mackay and seconded by Trustee Ferriter to approve payment of all bills from September 22, 2026 through October 6, 2026 in the amount of **$44,086.57** as presented and reviewed by the Village Board of Trustees.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

REPORTS :

Michael Sayles, Village Administrator

- Michael reported that the DPW employees have finished with the fall decorations at the Sylvan Beach signs and did a great job.
- Michael informed the board that paid parking ended September 30, 2026 and he will be putting together the parking summary for the season. Michael reminded the board that the paid parking pays for security, beach clean-up, cleaning and supplies of the restrooms, porta-johns and other things in the resort district.
- Mayor Sullivan inquired as to when the flowers on Main St. will be picked up as the chili cookoff event will be happening soon and it would be nice to have them removed before then. Michael indicated that they will be picked up this week.
- Trustee Lawrence added that the Village looks great, nicely cleaned up.
- Michael reported to the board that the DPW has spread over 70 loads of sand on the beach and there is more to come. The beach looks great and the DPW is doing a great job.
- Trustee Mackay asked if some picnic tables could be left at the lakefront for a pumpkin carving contest that will be held the weekend before Halloween. Michael said he will have the DPW leave three tables.
- Mayor Sullivan reminded the board there will be a "Ribbon Cutting Event" by EFC at the Wastewater Treatment Plant on Wednesday, Oct. 7, 2026 and he hopes to see the board members there. Michael added that EFC helped finance the project by obtaining a 0% loan. Michael also added the contractors are finishing up punch-list items and are substantially complete.

Pat Goodenow – SVBRA

- Pat had nothing to report.

Jim Rolf – Codes Enforcement

- Jim provided the board with a packet report of codes activities.
- Jim addressed the board to consider implementing a Certificate of Occupancy fee of $50.00 - $150.00 as many other towns and villages implement the fee to obtain a certificate of occupancy.
- Mayor Sullivan commented that he thought Jim's packet and report were well done.
- Mark Daily added he is working on a transient lodging application form and has created a draft.

John Healt – NOCCOG

- Presented the board with upcoming trainings, events and webinars.
- Thanked Trustee Daily for attending the SUPERCOG meeting.
- Invited the board to the NOCCOG Annual Dinner to be held October 29, 2026 at McConnellsville Country Club.

ANNOUNCEMENTS:

PUBLIC:

RESOLUTION:

NEW BUSINESS:

- **DPW – Service Repair Estimate for the 2012 - John Deere Loader – Removal and Replacement of the Hydraulic Pump, Five Star Equipment - $9,762.37.**

Motion was made by Trustee Lawrence and seconded by Trustee Ferriter to approve the service repair estimate for the 2012 John Deere Loader to replace the hydraulic pump by Five Star Equipment in the amount of $9,762.37.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

*****Trustee Ferriter asked Village Administrator Michael Sayles how much more time the Village has before this John Deere loader will need to be replaced. Michael replied he feels confident with the recent repairs that the Village will be able to get another 3-5 years out of the loader.

EXECUTIVE SESSION:

- **Mayor Sullivan would like to enter into executive session to discuss personnel matters.**

Motion was made by Trustee Lawrence and seconded by Trustee Ferriter to enter into executive session to discuss personnel matters. Mayor Sullivan asked that Trustee Daily not participate in the executive session.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- **Exiting the Executive Session and re-enter the regular board meeting.**

Motion was made by Trustee Ferriter and seconded by Trustee Mackay to exit the executive session and re-enter the regular board meeting.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- **Mayor Sullivan reported that there were no decisions made in executive session.**

ADJOURNMENT:

Motion is made by Trustee Mackay and seconded by Trustee Lawrence to adjourn the Village Board Meeting at 7:17 pm.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Respectfully submitted,

Beth Scholl
Village Clerk Treasurer