

The Village Board of the Village of Sylvan Beach held their Regular Meeting on Monday, May 4, 2026 at 6:30pm. The meeting was attended with board members present and the public was provided with a link to attend via zoom videoconference on the village website.

Mayor Richard Sullivan presided over the meeting with the following in attendance:

**ROLL CALL:**

Mayor Richard Sullivan	Present
Trustee Mark Daily	Present
Trustee Mark Ferriter	Present
Trustee Sue Mackay	Present
Trustee Thaddeus Lawrence	Present

**OTHERS IN ATTENDANCE:**

Michael Sayles, Village Administrator  
Pat Goodenow, SVBRA  
William Shaw, 2712 Harborview Dr.

Beth Scholl, Village Clerk Treasurer  
Jim Rolf, Codes Enforcement Officer  
John Healt, NOCCOG

**APPROVAL OF MINUTES:**

- Motion made by Trustee Ferriter and seconded by Trustee Lawrence to approve the minutes of the Special Village Board Meeting held April 20, 2026 as reported by the Village Clerk Treasurer.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- Motion made by Trustee Mackay and seconded by Trustee Lawrence to approve the minutes of the Annual Village Board Meeting held April 6, 2026 as reported by the Village Clerk Treasurer.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- Motion made by Trustee Daily and seconded by Trustee Ferriter to approve the minutes of the Regular Village Board Meeting held April 6, 2026 as reported by the Village Clerk Treasurer.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

**APPROVAL & AUDIT OF BILLS:**

General Fund	\$ 15,697.15
Park Fund	\$ 0.00
Resort District	\$ 0.00
Water District	\$ 0.00
EOLWPAP	\$ 7,706.24
EOL Facilities Project	\$ 0.00
Welcome Center	\$ 0.00
DPW Construction	\$ 0.00
SBSD	\$ 0.00
<b>Total</b>	<b>\$ 23,403.39</b>

Motion was made by Trustee Daily and seconded by Trustee Lawrence to approve payment of all bills from April 20, 2026 through May 5, 2026 in the amount of **\$23,403.39** as presented and reviewed by the Village Board of Trustees.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

**REPORTS :**

**Michael Sayles, Village Administrator**

- Michael has asked the Mayor Sullivan to approve the hiring of James Cullen for one of the open DPW positions. He currently has his CDL permit. The Teamsters Union will assist in the training for his CDL License which is required for all DPW employees. He will start on 5/18/2026.
- Michael and Daniel Lehmann have another interview this week with another potential new employee.
- Chad Brink and Spencer Marcellus are signed up to take their “Basic Labs” course for the WWTP. The course will be held 5/18/26 – 5/22/26.
- Mayor Sullivan asked Michael for an update on the beach clean-up. Michael informed the board that clean-up began today and was not as bad as expected. Some of the access points are challenging. The Town of Vienna did reach out to Michael and offered assistance for clean-up with their employees.
- Trustee Ferriter inquired if the beach will be ready for the upcoming “NOVA Volleyball Tournament”. Michael indicated that it will be ready. The DPW is ready to push sand to that area if needed. The Village is waiting on their permit approval from the Canal Authority to obtain and move sand to add to the beach.
- Trustee Mackay asked if the lottery for the docks has been completed. Michael informed the board that the lottery was completed and those drawn have been notified. He is working on a draft agreement and will have it out this week. Southshore Nautical still has some work to do on the docks by adding cleats to the docks, raising them up and removing the old.

**John Healt, NOCCOG**

- Mayor Sullivan thanked John and NOCCOG for their hospitality at the Tug Hill Conference.
- John was happy to see a great turnout for the Village with 9 people in attendance.
- John updated the board with upcoming trainings, webinars and announcements.

**Pat Goodenow, Sylvan-Verona Beach Resort Association**

- Pat had no updates other than the approval of vendors for the scheduled vendor shows this summer.

**Mark Daily & James Rolf, Codes Enforcement Officers**

- Mark reported that activity has increased throughout the Village.
- Violations have been sent out, permits for fences and sheds have been received, and a couple sign permits are scheduled for the Planning Board Meeting on 5/11/2026.
- Mayor Sullivan took the opportunity to welcome Jim Rolf to the Village. He will be assisting and training in the Codes Department.

**PUBLIC:**

- **William Shaw - 2712 Harborview Dr.** – Complaint regarding the Mobile Lane trailer park – Mr. Shaw asked the Village Board to address the loud music, burning materials giving off toxic smells, dead animals, junk and garbage everywhere and feces. He has tried to contact the owner which has been useless. He is asking the board to please do something so he can enjoy his property. Mark Daily, Codes Enforcement Officer asked Mr. Shaw to fill out a “Request for Service” form so he can use that as a catalyst for action. Michael Sayles, Village Administrator advised the Codes Department to try to attempt to obtain noise readings when the noise violations are happening.
- **William Cole – Highstreet Insurance** – Presented the Village Board with the coverage for the upcoming fiscal year. There is an 8% increase and Bill gave the board a breakdown of coverage.

**NEW BUSINESS:**

- **Approval of Vendors for: Independence Day, Pirates Weekend & Canal Fest Vendor Shows.**  
(See attached)

Motion is made by Trustee Lawrence and seconded by Trustee Mackay to approve the vendors submitted for the Independence Day, Pirates Weekend & Canal Fest Vendor Shows.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- Approval of Tentative Budget as the Adopted Budget for 2026 Fiscal Year**

General Fund	\$ 1,481,908.20
Park Fund	\$ 49,683.00
Resort District	\$ 410,011.00
Water District	\$ 212,891.94
Sylvan Beach Water District	\$ 145,556.00
EOLWPAP	\$ 2,161,498.45
SBSD	\$ 824,940.00

Motion was made by Trustee Daily and seconded by Trustee Ferriter to approve the Tentative Budget as the Adopted Budget for the 2026-2027 fiscal year.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- Request to increase Village Clerk’s credit card limit to \$10,000 due to increasing costs and increased purchasing for all departments with credit card.**

Motion was made by Trustee Lawrence and seconded by Trustee Daily to authorize the increase in credit limit of the Village Clerk’s credit card.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- Approval of quote to trade in Bobcat and purchase new Bobcat at the cost of \$43,060.24 using Fund Balance.**

Motion was made by Trustee Ferriter and seconded by Trustee Daily to approve the quote of \$43,060.24 for the purchase of a new Bobcat which includes the trade in value of \$18,000.00 of the old Bobcat and funds will be appropriate from the current fund balance.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- **EOLWPAP - Approval of quote requesting to purchase Macerator – which allows for grinding any objects that could possibly cause damage to the sludge pumps that either feed the thickener or feed pumps to the press. The recommendation from Jim Rathbun, Camden Group, is to replace the grinder pump unit only, for \$16,683.26 plus shipping. The current macerator is operating but having issues and leaking sludge.**

Motion was made by Trustee Daily and seconded by Trustee Lawrence to approve the purchase of the new Macerator at the cost of \$16,683.26 plus shipping.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- **Oneida Indian Nation – Parking Agreement**

Motion was made by Trustee Daily and seconded by Trustee Mackay to approve the renewal of the Oneida Indian Nation Parking Agreement for the 2026 season and to authorize Michael Sayles, Village Administrator, to execute the contract.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

- **Oneida Indian Nation – Sidewalk Gift Agreement – Kenwood Ave. to Pioneer Ave. - connecting the current sidewalk into “The Cove”.**

Motion was made by Trustee Ferriter and seconded by Trustee Daily to approve the sidewalk gift agreement with the Oneida Indian Nation and to authorize Michael Sayles, Village Administrator to execute the agreement.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

**Adjournment:**

**Mayor Sullivan thanks all for coming to the meeting, and as he asks for a motion to adjourn the meeting he sends everyone off with, “May the 4<sup>th</sup> Be with You.”**

Motion is made by Trustee Daily and seconded by Trustee Lawrence to adjourn the Annual Meeting at 7:32 pm.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Respectfully submitted,

Beth Scholl  
Village Clerk Treasurer