Village of Sylvan Beach
Village Board Regular Meeting July 20, 2026

The Village Board of the Village of Sylvan Beach held their Regular Meeting on Monday, July 20, 2026 at 5:30pm. The meeting was attended with board members present and the public was provided with a link to attend via zoom videoconference on the village website.

Mayor Richard Sullivan presided over the meeting with the following in attendance:

ROLL CALL:

Mayor Richard Sullivan	Present
Trustee Mark Daily	Present
Trustee Mark Ferriter	Absent
Trustee Sue Mackay	Present
Trustee Thaddeus Lawrence	Present

OTHERS IN ATTENDANCE:

Michael Sayles, Village Administrator
Beth Scholl, Village Clerk Treasurer
Jim Rolf, Codes Enforcement Officer

APPROVAL OF MINUTES:

- Motion made by Trustee Mackay and seconded by Trustee Lawrence to approve the minutes of the Regular Village Board Meeting held July 6, 2026 as reported by the Village Clerk Treasurer.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

APPROVAL & AUDIT OF BILLS:

General Fund	**$ 13,679.75**
Park Fund	**$ 150.48**
Resort District	**$ 24,879.01**
Sylvan Beach Water District	**$ 0.00**
Water District	**$ 0.00**
EOLWPAP	**$ 36,218.14**
EOL Facilities Project	**$ 956,354.52**
Welcome Center	**$ 0.00**
DPW Construction	**$ 0.00**
SBSD	**$ 0.00**
Total	**$ 1,031,281.90**

Motion was made by Trustee Daily and seconded by Trustee Lawrence to approve payment of all bills from July 7, 2026 through July 21, 2026 in the amount of **$1,031,281.90** as presented and reviewed by the Village Board of Trustees.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

REPORTS :

Michael Sayles, Village Administrator

- Michael informed the board that he has three more presentations to give to the board before moving into a consultant position.
- Michael reported the start-up operations at the Wastewater Treatment Plant are going very well. There was an issue balancing the sludge, but the staff is managing well. The output numbers are fantastic. In the last 24 months the WWTP has not violated the SPDES permit. Things are going well.
- Michael reported that the construction project is beginning to wrap up. Contractors are starting to remove and disconnect old piping and pumps. Pumps will be able to be re-deployed as back-ups to other locations. We have reached the point where we are beginning the process of closing out some of the contracts.
- Michael gave a summary of recent activity at the boat docks. Someone hit one of the docks or didn't untie properly and the dock went into the water. Travis Z. willingly moved his own boat until the dock was able to get fixed. The complaint regarding the pontoon boat on the neighboring property was over the line approximately 18 inches and will be moved.
- Michael thanked Mayor Sullivan and board members for their support and contributions for Pirates Weekend.
- Mayor Sullivan in turn thanked Michael for his work on the parade and line up along with the rest of the board. The mayor also thought the pancake breakfast at the Legion was a great event.
- Trustee Daily suggested that the board re-evaluate having the road race on Sunday of Pirate's weekend. He felt with the fireworks, parade and other activities the Sylvan Beach Volunteer Fire Department are handling, it puts an extra "weight" on the department. Holding the race a different weekend may help alleviate the demand on the fire department.

James Rolf, Codes Enforcement Officer

- Jim gave the board an update on recent activities along with a task log for review.
- Jim stated he and Mark Daily have been working on residential complaints, conducting site visits and notifying homeowner of violations.
- Jim informed the board that he has been working on redeveloping old permits, violations, orders and notice forms that are outdated.
- Mayor Sullivan asked Jim to review any violations downtown as they stick out when entering the Village.

- Mark Daily reported that he and Jim will be sending communication letters to several beachfront owners who have illegally put up temporary fencing on the beach, making it impossible for DPW staff to clean and access.

RESOLUTION:

WHEREAS, the Village Clerk-Treasurer has been asked to conduct such examination and audit of the Village of Sylvan Beach Village Justice financial records for fiscal year ending May 31, 2026,

THEREFORE, the Village Clerk-Treasurer has completed the examination and audit of the Village Justice financial records and finds the Village Justice financial records to be in compliance in accordance with the annual audit checklist provided by the State of New York Unified Court System,

BE IT RESOLVED by Trustee Mackay and seconded by Trustee Lawrence to accept the findings from the Village Clerk Treasurer, that the Village of Sylvan Beach Village Justice financial records are in compliance for fiscal year ending May 31, 2026.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

PUBLIC:

NEW BUSINESS:

- **Approval for Summer Concert - "Locals Going Loco" featuring Bernie Clarke- rescheduled to Wednesday, September 9, 2026 from 6:00-8:00pm.**

Motion was made by Trustee Daily and seconded by Trustee Mackay to approve the rescheduling of the Summer Concert – "Locals Going Loco" – featuring Bernie Clarke for Wednesday, September 9, 2026 from 6:00-8:00pm.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

- **EOLWPAP – Approval of Change Order No. 6 – Additional Fencing for protection of EOL property at the cost of $45,447.60 to be paid from the EOL fund balance.**

Motion was made by Trustee Lawrence and seconded by Trustee Daily to approve Change Order No. 6 for additional fencing at the cost of $45,447.60.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

- **Reschedule the September 7, 2026 Regular Village Board Meeting as it falls on Labor Day Holiday – Reschedule as a Special Meeting to pay bills only.**

Motion was made by Trustee Daily and seconded by Trustee Mackay to reschedule the Monday, September 7, 2026 Regular Village Board Meeting that falls on Labor Day Holiday for **Tuesday, September 8, 2026 at 11:00am** as a Special Meeting to pay bills only.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

- **Approval of additional vendors for Canal Fest & Jeeps at the Beach Vendor Shows – SVBRA**

Motion was made by Trustee Mackay and seconded by Trustee Lawrence to approve the additional vendors added to the Canal Fest and Jeeps at the Beach Vendor Shows.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

ANNOUNCEMENTS:

- **Mayor Sullivan – August 9, 2026 – Swing Docs Concert Update**

Mayor Sullivan informed the Village Board that he has asked a swing dance company out of Syracuse if they might be interested in performing during the "Swing Docs" concert. He is looking into a potential rental of a dance floor and tent. There were no objections from the Village Board of Trustees.

- **Mayor Sullivan – Planning Board Member Resignation**

Mayor Sullivan informed the Village Board of Trustees that he has received and accepted the resignation of Planning Board Member Duane Jackson, as he is unable to make the meetings at the designated time.

- **Michael Sayles, Village Administrator – Bill Stone & Security Team**

Michael asked the record to show his commendation of Bill Stone and his security team, and what an outstanding job they have done this summer. Michael praised the team for addressing all issues that come up efficiently and professionally. The NYS Troopers and Oneida County Sherriff's office are also pleased with the job Bill Stone and his team have done, indicating they don't have to "worry as much" as Bill and his team have many issues that arise under control.

Trustee Lawrence added that Bill Stone and his team have built a trusting relationship between the NYS Troopers, Oneida County Sherriff and Madison County Sherriff and thanked Bill for rebuilding the relationship.

Mayor Sullivan also added that Bill Stone and his security team have created a positive, secure environment in the Village, which visibly shows more families are spending their summer days here in the Village of Sylvan Beach.

The entire Village Board and staff are grateful for the outstanding job of Bill Stone and his security team.

Adjournment:

Motion is made by Trustee Lawrence and seconded by Trustee Daily to adjourn the Village Board Meeting at 6:25 pm.

Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

Respectfully submitted,

Beth Scholl
Village Clerk Treasurer